**Event Info.**

Event name:

Date:

Location:

Address:

Event phone #:

Event contact person (if applicable):

Event start time:

MCHS Choir(s) performance time:

**Participating Choir Info.**

Choir(s):

Student cost:

Student arrival time at school:

Should students eat (breakfast/lunch) before arriving at school?

Arrive in performance attire? Yes/No:

What do students need to bring with them (bagged lunch, money, etc.)?

**Bus Info.**

Bus company name:

Bus company phone #:

Bus company contact person:

Bus arrival time at school:

Bus departure time from school:

Estimated travel time:

Estimated arrival time at location:

Departure time from location back to school:

Estimated arrival time back at school:

**Chaperone Info.**

Are chaperones needed, and if so, how many? # female / # male:

Chaperone cost &/or ticket information:

Chaperone arrival time at school:

Are chaperones invited to ride on the bus with students?

If requested, can chaperones drive separately?

Should chaperones provide snacks for bus?

Should chaperones provide snacks or meals for event location?

**Other Parents:**

Are parents, other than chaperones, invited to attend?

Other parent cost &/or ticket information:

Are parents, other than chaperones, invited to ride the bus, or should they drive separately?

**Additional info:**

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